

R.G. Drage Career Technical Center

2800 Richville Drive SE
Massillon, Oh 44646-9480
Phone: 330-832.9856
Fax: 330-832-9850

Capstone Reporting Form

Due personally to instructor every month

Student Name

Company Address

Employer

Supervisor

Contact Number

WEEK OF _____ TO _____

WEEK OF _____ TO _____

	Hours Worked			Hours Worked
Monday			Monday	
Tuesday			Tuesday	
Wednesday			Wednesday	
Thursday			Thursday	
Friday			Friday	
Saturday			Saturday	
Sunday			Sunday	

WEEK OF _____ TO _____

WEEK OF _____ TO _____

	Hours Worked			Hours Worked
Monday			Monday	
Tuesday			Tuesday	
Wednesday			Wednesday	
Thursday			Thursday	
Friday			Friday	
Saturday			Saturday	
Sunday			Sunday	

Total hours worked for combined 4 weeks _____

Instructor Signature _____